

ATHENS AREA SCHOOLS  
Board of Education Meeting  
304 East South Street  
Athens, Michigan  
July 12, 2010

ORGANIZATIONAL MEETING

ATHENS HIGH SCHOOL  
Media Center  
Telephone: 729-5414

6:00 p.m.

1. The meeting was called to order by Superintendent Richard Franklin at 6:02 p.m.

a. membership count to determine quorum presence:

Present: Joel Chapman, Kendra Falk, John Knowles, Dan Loew, Tomissa Smittendorf,  
Dennis Stanton and Amy Weeks.

Quorum: Present.

2. Approval of Agenda.

0011011 Mr. Stanton moved approval of agenda as presented.

Second: Mr. Knowles.

Ayes: Seven. Nays: None. Motion: Passed.

3. Public Comments.

Comments by Joseph Huepenbecker (high school principal candidate). Question & answers.  
Walter Dubbeld: Comments on himself.

Teri Loew encouraged the board to look at redoing election dates.

4. Appointment of temporary chairperson.

0021011 Mr. Loew moved that Dennis Stanton be appointed temporary chairperson.

Second: Mrs. Falk.

Ayes: Seven. Nays: None. Motion: Passed.

5. Election of the President of the Board.

0031011 Mrs. Falk moved that the nominations be closed and a unanimous ballot be cast  
for Dennis Stanton for the office of President.

Second: Mr. Chapman.

Ayes: Seven. Nays: None. Motion: Passed.

The Chair hereby declares **Dennis Stanton** elected **President** of the Board of Education.

6. Appointment of Temporary Chairperson Ceases.

**The chairperson turns the meeting over to the newly elected president.**

7. Election of the Vice-President of the Board.

0041011 Mr. Loew moved that the nominations be closed and a unanimous ballot be cast for Kendra Falk for the office of Vice President.

Second: Mrs. Smittendorf.

Ayes: Seven. Nays: None. Motion: Passed.

The Chair hereby declares **Kendra Falk** elected **Vice-President** of the Board of Education.

8. Election of the Secretary of the Board.

0051011 Mrs. Smittendorf moved that the nominations be closed and a unanimous ballot be cast for Dan Loew for the office of Secretary.

Second: Mr. Knowles.

Ayes: Seven. Nays: None. Motion: Passed.

The Chair hereby declares **Dan Loew** elected **Secretary** of the Board of Education.

9. Election of the Treasurer of the Board.

0061011 Mr. Falk moved that the nominations be closed and a unanimous ballot be cast for Tomissa Smittendorf for the office of Treasurer.

Second: Mr. Knowles.

Ayes: Seven. Nays: None. Motion: Passed.

The Chair hereby declares **Tomissa Smittendorf** elected **Treasurer** of the Board of Education.

10. Designation of Paying Agents, etc.

A. Paying Agents, Etc.

0071011 Mrs. Smittendorf moved that the Paying, Depositing, and Withdrawing Agents for Athens Area Schools' funds be selected using the guidelines specified in Athens Area School Investment NEOLA Policy #6144, which was adopted and signed February 16, 2004. Further, all

Payroll Fund checks will be signed by the Treasurer of the Board. All Hot Lunch, Activity Fund, Athletic Fund, Capital Projects and Debt Retirement checks will be signed by Mr. Richard Franklin, Superintendent, with Shirley Dowd, Executive Assistant Finance, serving as an alternate. All General Fund checks will be signed by Mr. Richard Franklin, Superintendent, with Diana Casselman, Executive Assistant to the Superintendent, serving as an alternate. Investment instruments will be signed by Mr. Richard Franklin, Superintendent, and/or Diana Casselman, Executive Assistant, and the Board Treasurer as occasions demand.

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Second: Mr. Knowles.

Ayes: Seven. Nays: None. Motion: Passed.

B. Bond Authority.

0081011 Mr. Knowles moved that the Board of Education authorize the Superintendent, Mr. Richard Franklin, with the Treasurer of the Board serving as an alternate, to sign the Bond Authority Purchase Contract and accept the interest rate for the note.

Second: Mrs. Weeks.

Ayes: Seven. Nays: None. Motion: Passed.

C. Purchase Orders.

0091011 Mr. Chapman moved that the Board of Education authorize the Superintendent, Mr. Richard Franklin and/or the Executive Assistants, Diana Casselman to sign purchase orders for General Fund and Shirley Dowd to sign purchase orders for Hot Lunch, Activity, Athletic, Debt Retirement and Capital Projects.

Second: Mrs. Smittendorf.

Ayes: Seven. Nays: None. Motion: Passed.

11. Determination of regular Board of Education meeting dates.

0101011 Mr. Knowles moved that the Athens Area Schools Board of Education set the third Monday(s) of each month to be the work session and/or regular business meeting days, **except as noted**.

Second: Mrs. Smittendorf.

Ayes: Seven. Nays: None. Motion: Passed.

12. Appointment of Calhoun Area School Board Members Association (CASBMA) Representative and Alternate.

A. Nominations for CASBMA representative.

0111011 Mrs. Falk moved that the nominations be closed and a unanimous ballot be cast for Joel Chapman as the CASBMA representative.

Second: Mrs. Smittendorf.

Ayes: Seven. Nays: None. Motion: Passed.

The Chair hereby declares **Joel Chapman** elected **CASBMA representative**.

B. Nominations for CASBMA Alternate.

0121011 Mrs. Falk moved that the nominations be closed and a unanimous ballot be cast for John Knowles as the alternate CASBMA representative.

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Second: Mrs. Weeks.

Ayes: Seven. Nays: None. Motion: Passed.

The Chair hereby declares **John Knowles** elected **alternate CASBMA representative**.

13. Appointment of Michigan Association of School Boards Representative Legislative Relations Network (LRN) and Alternate.

A. Nominations will be accepted for the position of LRN Representative.

0131011 Mrs. Falk moved that the nominations be closed and a unanimous ballot be cast for Dennis Stanton as the LRN representative.

Second: Mr. Knowles.

Ayes: Seven. Nays: None. Motion: Passed.

The Chair hereby declares **Dennis Stanton** elected **LRN representative**.

B. Nominations will be accepted for the position of alternate LRN Representative.

0141011 Mrs. Falk moved that the nominations be closed and a unanimous ballot be cast for Amy Weeks as the alternate LRN representative.

Second: Mrs. Smittendorf.

Ayes: Seven. Nays: None. Motion: Passed.

The Chair hereby declares **Amy Weeks** elected **alternate LRN representative**.

14. Determination of Board of Education compensation.

0151011 Mr. Knowles moved that the Board of Education compensation be \$30.00 per meeting with an annual maximum of \$599.99.

Second: Mrs. Falk.

Ayes: Seven. Nays: None. Motion: Passed.

15. Designation of Legal Counsel.

0161011 Mrs. Weeks moved that the Board of Education of the Athens Area Schools retain the firm of Thrun Law Firm, P.C. of Lansing, Michigan as legal counsel.

Second: Mr. Knowles.

Ayes: Seven. Nays: None. Motion: Passed.

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16. Delegation of Duties by Officers.

Secretary appoints Diana Casselman, Executive Assistant to the Superintendent, to do the following: all legal advertising required by law or as directed by the Board, assist the counties in conducting annual and special elections, and prepare reports required by the State Board of Education.

17. Adjournment.

0171011 Mrs. Falk moved that the meeting be adjourned.

Second: Mrs. Weeks.

Ayes: Seven. Nays: None. Motion: Passed.

Time of Adjournment: 6:50 p.m.