

ATHENS AREA SCHOOLS
Board of Education
East Leroy, Michigan 49051
April 21, 2014

REGULAR MEETING
Media Center
7:00 P.M.

Athens High School
300 E. Holcomb Street, Athens
TELEPHONE: 729-5414

1. Mr. Stanton called the meeting to order at 7:00 p.m.

a. membership count to determine quorum presence:

Present: Kacie Brunner, Joel Chapman, Craig Fairchild, John Knowles, Daniel Loew, Sr.,
Eric McClure and Dennis Stanton.

Quorum: Present.

PLEDGE OF ALLEGIANCE

2. Approval of Agenda.

0841314 Mr. Knowles moved that the Board of Education approve the agenda as presented/

Second: Mrs. Brunner.

Ayes: Seven. Nays: None. Motion: Passed.

3. Public Comments.

Kacie Brunner: Historical Society is selling pavers. Fire Department I shaving a golf outing on May 31.

4. Presentations/Discussions.

A. MASB Board Self-Evaluation Tool.

This is a new service free of charge: Board Self-Evaluation, which is a companion to our Superintendent's evaluation.

B. Mackinac Center "Roadblocks to Reform"

Book: "Roadblocks to Reform" is a review of union contracts in Michigan schools.

C Coordinating Council of Calhoun County Report

- Shows reports of schools
- Calhoun County Health
- Many demographics of Calhoun County
- Copies available in building offices

5. Routine Matters.

A. Presentation of minutes of prior meetings:

0851314 Mr. Chapman moved approval of the minutes of the March 17, 2014 Regular Meeting as presented.

Second: Mr. McClure.

Ayes: Seven. Nays: None. Motion: Passed.

B. Presentation of financial statements.

0861314 Mrs. Brunner moved that the Board of Education receive and place on file for audit the financial reports for the District for the period through March 31, 2014.

Second: Mr. Loew.

Ayes: Seven. Nays: None. Motion: Passed.

6. Reports.

A. Board President.

Everybody turned their evaluations in on time.

B. Facilities/Planning Committee.

Nothing at this time.

C. Superintendent/Elementary Principal.

- RFP for custodial services contract bid due by May 7.
- We will extend our school year by one day from the original calendar with half days Thursday and Friday, June 5 & 6.
- Recommending, along with Business Manager Mr. Ludlow, that we accept the bid of Willis & Jurasek, P.C.
- Christina Robinson, a para-professional, will be leaving us in about a week to pursue another career.
- Kindergarten Round-up will be May6-8. Preliminary appointments who we should have a stable incoming class.

D. High School Principal.

- April 29 Blood Drive
- April 30 Seniors visit Olivet College
- May 3 Prom at Scotts' Community Center
- May 8 NHS Induction and High School Academic Awards
- May 10 Jimmy Hanson Memorial Ride
- May 12-14 Mobile Dentist

- May 15 Spring Band Concert
- May 23 Senior's Last Day
- May 29 Graduation
- Last week and next week we are participating in Smarter Balanced field test
- Erika Balkema is the lady we selected to fill the social studies position at the high school
- US History students went to lecture on Tuskegee Airmen that was presented today at Lakeview High School
- Our candidate for the Varsity Football Coach position that was presented at the last meeting has withdrawn his application has withdrawn his application for the position. The committee has met twice and Mr. Huepenbecker met with one of the candidates from the original interviews. Based on the information collected the committee is pleased to present Jarek Jones as our new Varsity Football Coach.

E. CASBMA.

Reminder of the CASBMA Awards dinner/meeting on April 23. Dan Loew will be receiving a 10-year service award.

F. Curriculum Director.

- Meeting with the staff of both schools this wee to write school improvement plans and will be the district plan.
- The Elementary is participating in the St. Jude Children's Research Hospital Math-a-thon. We raised \$707.00 this year. Total was over \$40,000.00
- Completed an application for a 1% waiver for the MEAP and MME. Since none of our grades have 100 students or more, we are above his allowance.
- Mr. Franklin and Mr. Huepenbecker are meeting with Jen Feaster to discuss staffing cuts in special education.
- The District Improvement Plan must be completed by the end of June.

7. Old and New Business.

A. Auditor Contract.

0871314 Mr. Fairchild moved that the Board of Education approve the extension of the audit contract with Willis & Jurasek, P.C. as per the quote presented.

Second: Mr. Loew.

Ayes: Seven. Nays: None. Motion: Passed.

B. Teacher Hire.

Mr. Knowles moved that the Board of Education approve the hiring of Erika Balkema as the secondary social studies teacher.

Second: Mr. McClure.

Ayes: Seven. Nays: None. Motion: Passed.

8. Public Comments.

Tina Phillips: Are there any rules in regard to athletes who miss practices because they are at a meet or game of the other sport?

Lisa Brauer: Are we going to coop with Climax-Scotts in wrestling next year?

Travis Pennock: Is there a reason we stay in the Big 8?

BREAK 8:32 p.m.

9. Closed Session: Superintendent's Evaluation

A. Closed Session.

0881314 Mr. Loew moved that the Board of Education go into closed session for the purpose of the Superintendent's evaluation.

Second: Mr. Knowles.

Ayes: Seven. Nays: None. Motion: Passed. Time: 8:44 p.m.

ROLL CALL VOTE: Kacie Brunner-Yes; Joel Chapman-Yes; Craig Fairchild-Yes; John Knowles-Yes; Dan Loew-Yes; Eric McClure-Yes; Dennis Stanton-Yes

B. Return to Open Session.

0891314 Mr. Loew moved that the Board of Education return to open session.

Second: Seven. Nays: None. Motion: Passed. Time: 9:46 p.m.

10. Adjournment.

0901314 Mr. Knowles moved the meeting be adjourned.

Second: Mr. Chapman.

Ayes; Seven. Nays: None. Motion: Passed.

Time of adjournment: 9:47 p.m.

Respectfully submitted by Daniel Loew, Sr., Secretary, Board of Education

Athens Area Schools

Audit Bid Form

1. Cost of performing annual audit according to requirements in bid request letter:

| | |
|---|---------|
| 1 ST year (audit of June 30, 2014 records) | \$7,750 |
| 2 nd year (audit of June 30, 2015 records) | \$8,000 |
| 3 rd year (audit of June 30, 2016 records) | \$8,250 |

Cost of performing Single Audit:

Cost each year would be determined by time incurred, estimated to be approximately \$2,200.

2. Consultation throughout the year will be provided at no additional cost unless research is necessary.
3. Hourly rate charged for research and/or consultation for items not included in bid request letter:

| | |
|-------------------|----------------|
| Partners | \$175 per hour |
| Manager | \$150 per hour |
| Senior Accountant | \$140 per hour |
| Staff Accountant | \$110 per hour |

Name of CPA Firm: Willis & Jurasek, P.C.
Address: 2545 Spring Arbor Road, Suite 200
Jackson, Michigan 49203-3690
Phone No. (517) 788-8660
Contact Person: David N. Benson, CPA
Authorized Signature: David N. Benson, CPA
Date: March 10, 2014