

ATHENS AREA SCHOOLS  
Board of Education  
East Leroy, Michigan 49051  
July 21, 2014

SPECIAL MEETING

Athens High School Media Center  
300 E. Holcomb St., Athens  
TELEPHONE: 729-5414

6:30 P.M.

1. The meeting was called to order by Vice-President John Knowles at 6:32 p.m.

a. membership count to determine quorum presence:

Present: Kacie Brunner, Joel Chapman, Craig Fairchild, John Knowles and Eric McClure.

Absent: Daniel Loew, Sr. and Dennis Stanton.

Quorum: Present.

Mr. McClure was appointed acting secretary for this meeting.

2. Approval of Agenda.

0011415 Mr. Chapman moved that the Board of Education approve the agenda as presented.

Second: Mrs. Brunner.

Ayes: Five. Nays: None. Motion: Passed.

3. Public Comments.

**Board President's statement:** *Because we are beginning a new fiscal year, there are certain matters that will need to be voted on under old and new business. The representatives for CASBMA and Alternate, LRN and alternate, and board president, vice-president, secretary and treasurer will remain the same until the January 2015 regular meeting.*

4. Old and New Business.

A. Designation of Paying Agents, Etc.

0021415 Mr. McClure moved that the Paying, Depositing, and Withdrawing Agents for Athens Area Schools' funds be selected using the guidelines specified in Athens Area School Investment NEOLA Policy #6144, which was adopted and signed February 16, 2004. Further, all Payroll Fund checks will be signed by the Treasurer of the Board. All Hot Lunch, Activity Fund, Capital Projects and Debt Retirement checks will be signed by Mr. Richard Franklin, Superintendent, with Shirley Dowd, Executive Assistant Finance, serving as an alternate. All General Fund checks, which Athletics is a part of, will be signed by Mr. Richard Franklin, Superintendent, with Diana Casselman, Executive Assistant to the Superintendent, serving as an alternate. Investment instruments will be signed by Mr. Richard Franklin, Superintendent, and/or Diana Casselman, Executive Assistant, and the Board Treasurer as occasions demand.

Second: Mrs. Brunner.

Ayes: Five. Nays: None. Motion: Passed.

## B. Bond Authority.

0031415 Mrs. Brunner moved that the Board of Education authorize the Superintendent, Mr. Richard Franklin, with the Treasurer of the Board serving as an alternate, to sign the Bond Authority Purchase Contract and accept the interest rate for the note.

Second: Mr. Fairchild.

Ayes: Five. Nays: None. Motion: Passed.

## C. Purchase Orders.

0041415 Mr. Fairchild moved that the Board of Education authorize the Superintendent, Mr. Richard Franklin and/or the Executive Assistants, Diana Casselman to sign purchase orders for General/Athletic Fund and/or Shirley Dowd to sign purchase orders for Hot Lunch, Activity, Debt Retirement and Capital Projects.

Second: Mr. Chapman.

Ayes: Five. Nays: None. Motion: Passed.

## D. Determination of regular Board of Education meeting dates.

0051415 Mr. Chapman moved that the Athens Area Schools Board of Education set the third Monday of each month to be the regular business meeting days, with noted exception of the January 2015 meeting which will be held on January 26, 2015. The June 15, 2015 Budget Hearing will be held at 6:30 p.m. (Meetings will be held in the Athens High School Media Center, unless otherwise posted.)

Second: Mr. McClure.

Ayes: Five. Nays: None. Motion: Passed.

## E. Determination of Board of Education compensation.

0061415 Mrs. Brunner moved that the Board of Education compensation be \$0.00 per meeting with an annual maximum of \$0.00 until reconsidered by the board in light of improvement in the district's financial position.

Second: Mr. McClure.

Ayes: Five. Nays: None. Motion: Passed.

## F. Designation of Legal Counsel.

0071415 Mr. Fairchild moved that the Board of Education of the Athens Area Schools retain the firm of Thrun Law Firm, P.C. of East Lansing, Michigan as legal counsel. (13 years with Thrun)

Second: Mrs. Brunner.

Ayes: Five. Nays: None. Motion: Passed.

## G. Delegation of Duties by Officers.

Secretary appoints Diana Casselman, Executive Assistant to the Superintendent, to do the following: all legal advertising required by law or as directed by the Board, assist the counties in conducting annual and special elections, and prepare reports required by the State Board of Education.

No public or board comments.

## 5. Adjournment.

0081415 Mr. Chapman moved the meeting be adjourned.

Second: Mr. Fairchild.

Ayes: Five. Nays: None. Motion: Passed.

Time of adjournment: 9:46 p.m.

Respectfully submitted by Eric McClure, Acting Secretary, Board of Education