

STUDENT FUND-RAISING ACTIVITY

This form is to be completed and submitted to the principal for approval prior to commencing any student fund-raising activity.

Name of group:

Advisor (or Representative):

Name of the fund-raiser:

Amount of money to be raised:

Per student quota:

Means of fund-raising (e.g., cash contribution, pledge, sale of product or service, etc.):

What students (and/or others) will be doing to raise the money:

Geographic area in which the fund-raising will take place:

Dates and time requirements:

Total Activity

Per Student

How will students be supervised?

Person managing the funds:

Time and place of deposit of funds:

DESCRIBE ON THE REVERSE SIDE THE PROJECTS FOR WHICH THE MONEY WILL BE SPENT AND THE ESTIMATED COST OF EACH PROJECT.

APPROVED: _____

DATE: _____

**PARENT PERMISSION
FOR STUDENT PARTICIPATION IN FUND-RAISING**

The fund-raising project described below has been approved with the condition that your child may not participate without parental permission. Please sign and return to your child's school office.

PARENT INFORMATION

- A. Organization or group holding activity:
- B. Advisor or representative:
- C. Fund-raising activity
 - 1. Purpose:
 - 2. Student activity:
 - 3. Dates and times of participation:
 - Dates:
 - Hours:
- D. The profits from this activity will be used for:

I do do not give permission for _____
Student's Name
to take part in the fund-raiser described above.

Parent's Signature

Date

REPORT OF FUND-RAISING ACTIVITY

Name of Student Group:

Advisor:

School:

Description of the Fund Raiser:

Date of the Fund Raiser:

Location of the Fund Raiser:

Cost of Merchandise: \$

Number of Items Acquired:

Number of Items Sold:

Estimated Revenues: \$

Actual Revenues: \$

Disposition of Unsold Items:

Date of Deposit:

Location of Deposit:

Signature

Date